

Writing Instruction

– Day 2 –

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Federal Court of Appeal

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Recap

Recap

- **One main principle**

Recap

- **One main principle**
- **Four practical rules**

Recap

- **One main principle: always provide context before detail, “point first writing”**

Recap

- **One main principle: always provide context before detail, “point first writing”**
- **Do it everywhere – at the beginning of the document, at the start of sections (use headings), at the beginning of paragraphs**

Recap

Achieve clarity, directness and brevity through the “four rules”...

Recap

To achieve clarity, directness and brevity...

- **Use active, direct verbs**

Recap

To achieve clarity, directness and brevity...

- **Use active, direct verbs**
- **Wage war on the verb “to be”**

Recap

To achieve clarity, directness and brevity...

- **Use active, direct verbs**
- **Wage war on the verb “to be”**
- **Use one word if you can**

Recap

To achieve clarity, directness and brevity...

- **Use active, direct verbs**
- **Wage war on the verb “to be”**
- **Use one word if you can**
- **Concentrate on coherence**

Exercises

Exercises

Although Victoria Hall is regularly populated by students, close study of the building as an architectural work is seldom undertaken by them.

Reminder: one word if you can [neighbour; delete adverbs/adjectives, let the strong verbs play]; avoid indirect expressions; war on “to be”

Exercises

Although Victoria Hall is regularly populated by students, close study of the building as an architectural work is seldom undertaken by them.

The students living in Victoria Hall ignore its architecture.

Exercises

It was decided by them to submit their resignations as students on account of the fact that it was necessary for them to help support their family.

Reminder: one word if you can [neighbour; delete adverbs/adjectives, let the strong verbs play]; avoid indirect expressions; war on “to be”

Exercises

It was decided by them to submit their resignations as students on account of the fact that it was necessary for them to help support their family.

They decided to drop out of school to support their family.

They left school to support their family.

Go Canada Go!

Go Canada Go!

Special hockey-themed exercises!

Go Canada Go!

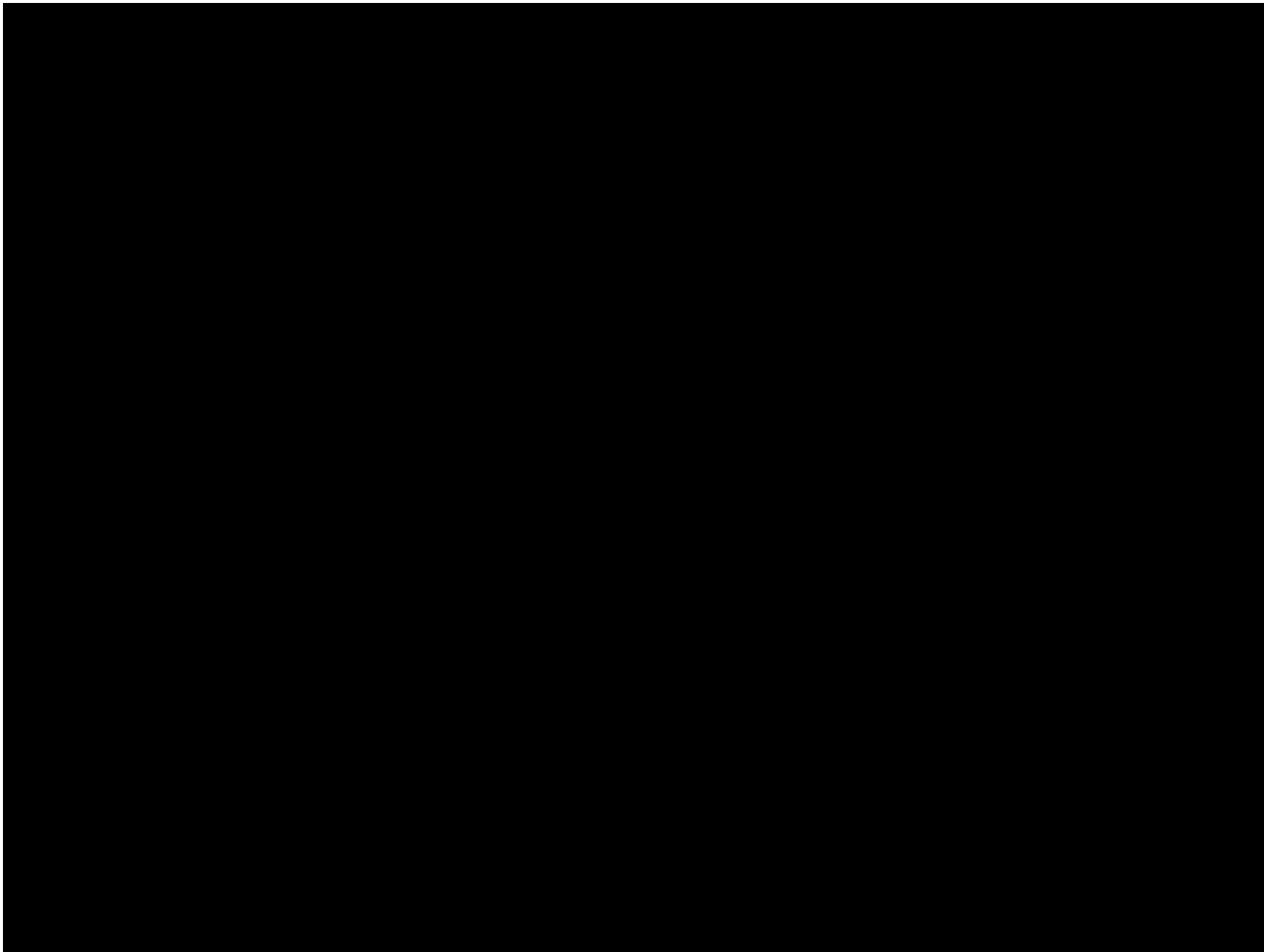
**Like in hockey,
just keep the writing simple...**

Go Canada Go!

Don't be fancy...
Don't do pirouettes...

Go Canada Go!

**Just go straight to the net
and shoot it in.**



Go Canada Go!

It is expected that the schedule for the losing team to be on a flight back to Moscow will be indicated to us by the team officials within the next few hours.

Reminder: one word if you can [neighbour; delete adverbs/adjectives, let the strong verbs play]; avoid indirect expressions; war on “to be”

Go Canada Go!

It is expected that the schedule for the losing team to be on a flight back to Moscow will be indicated to us by the team officials within the next few hours.

Likely in the next few hours, officials for the losing team will tell us when they fly back to Moscow.

Go Canada Go!

It is our opinion that Louis Leblanc, always being full of effort and with his mind always on the job when he is on the ice, would be a very, very good lawyer in court if he shows those same qualities there.

Reminder: one word if you can [neighbour; delete adverbs/adjectives, let the strong verbs play]; avoid indirect expressions; war on “to be”

Go Canada Go!

If Louis Leblanc, a hockey player with focus and tenacity, brought those qualities to the courtroom, he would be the class of the Bar.

Go Canada Go!

There are many ways in which Mark Vesentin, who is interested in winning, is able to have the puck stopped from going in the net.

Reminder: one word if you can [neighbour; delete adverbs/adjectives, let the strong verbs play]; avoid indirect expressions; war on “to be”

Go Canada Go!

There are many ways in which Mark Vesentin, who is interested in winning, is able to have the puck stopped from going in the net.

Keen to win, Mark Vesentin finds many ways to stop the puck.

Go Canada Go!

It is critical to note that, with respect to what we will see tonight, trouble is caused when Brayden Schenn is allowed by the not very good Russian defence to take a dominant position in or about the area in the front of the net. Reminder: one word if you can [neighbour; delete adverbs/adjectives, let the strong verbs play]; avoid indirect expressions; war on “to be”

Go Canada Go!

**Tonight, we will see the trouble
Brayden Schenn causes when he
dominates in front of the net – thanks
to inept Russian defence.**

Exercises – Micro-coherence

Micro-Coherence: within sentences

- **Keep subjects and verbs right together.**
- **Divide information into bite-sized chunks. Don't be overly ambitious.**
- **Put like with like.**

Exercises – Micro-coherence

Exercises – Micro-coherence

Credit:

Williams, Style: Ten Lessons in Clarity and Grace (3d ed.); Wydick, Plain English for Lawyers, 4th ed.

Exercises – Micro-coherence

Regardless of the fact that the training program has a long financial problem history and management-staff dispute record because of unclear responsibility definition, it is equally true that in the period of the last few years or so, it has with considerable success placed in the area of 50 percent of its trainees in various different jobs and positions equal to their training and skill-level preparation.

Exercises – Micro-coherence

It is true that because responsibility is unclearly defined in this organization, its training program has a long history of financial problems and disputes among management. But it is equally true that in the last few years it has placed approximately half of its trainees in jobs equal to their abilities.

Exercises – Micro-coherence

Many city dwellers find it a necessity to give up on life as it exists in the city at the present time as a consequence of things such as dirt and crime that finally defeat them despite the fact that on the occasion of their leaving for more rural environs, they often come to the realization that they wish they again had the intensity and excitement that makes life in the city such a stimulating experience.

Exercises – Micro-coherence

Many people have decided to give up on life in the city because they are tired of its dirt and crime, even though when they leave, they realize that they miss its intensity and excitement.

Exercises – Micro-coherence

By establishing a technique whereby the claims of many individuals can be resolved at the same time, class actions serve an important function in our judicial system in eliminating the possibility of repetitious litigation and providing claimants with a method of obtaining enforcement of claims that would otherwise be too small to warrant individual litigation.

Exercises – Micro-coherence

Class actions serve an important function in our judicial system. They permit claims of many individuals to be resolved at the same time. This avoids repetitious litigation and gives claimants a way to enforce claims that are too small for individual litigation.